



# Apprenticeship Levy

Level 4: Associate Project Manager



## Associate Project Manager – Level 4

- ✓ Programme Duration: Typically up to 19 Months
- ✓ EPA: Month 19
- ✓ Awarding Body: APM & NCFE
- ✓ Total Classroom Days: 7
- ✓ Total Coaching Days: 6
- ✓ Online assessments
- ✓ Levy Funding: £6,000 per learner

Our Associate Project Manager apprenticeships are designed for staff needing the skills to manage projects in a variety of contexts:

- Team leaders with project responsibilities
- Project management team members
- Associate project managers

They are equally applicable in any number managerial roles in all sectors.

Level 4	Associate Project Management Programme	Methodology	Days
Induction	Welcome & Programme Induction	Group Workshop	½ Day
Masterclass	What Makes Great Project Management?	Group Workshop	¼ Day
Module 1	Project Initiation	Group Workshop	¼ Day
Coaching 1	Group Coaching	Group Coaching	1 Day
Module 2	The Project Life-Cycle & Environment	Group Workshop	1 Day
Coaching 2	Group Coaching	Group Coaching	1 Day
Module 3	Governance	Group Workshop	½ Day
Module 4	Project Communication Skills	Group Workshop	½ Day
Coaching 3	Group Coaching	Group Coaching	1 Day
Module 5	Leadership and Teamwork	Group Workshop	½ Day
Module 6	Planning	Group Workshop	½ Day
Coaching 4	Group Coaching	Group Coaching	1 Day
Module 7	Project Scope Management	Group Workshop	1 Day
Coaching 5	Group Coaching	Group Coaching	1 Day
Module 8	Project Scheduling & Resource Management	Group Workshop	1 Day
Coaching 6	Group Coaching	Group Coaching	1 Day
Module 9	Risk Management and Quality Control	Group Workshop	1 Day

The final End Point Assessment (EPA) requires candidates to give a presentation to an assessment panel and answer questions on their work, and the completion of a work-based research project.